

## Objective 3.2 practice tasks

The practice file for these tasks is located in the **MOSExcelExpert2019 \Objective3** practice file folder. The folder also contains a result file that you can use to check your work.

- Open the **ExcelExpert\_3-2** workbook and do the following:
  - On the **Tax Rate** worksheet, add a formula to cell B18 that uses the tax table in the range C9:F15 to look up the income entered in cell B17 and return the applicable tax rate.
  - On the **Discount Schedule** worksheet, create formulas in the range D3:D10 that use the discount schedule in the range B13:G14 to look up the units ordered from the range A3:A10 and return the applicable discount percentage.
  - On the **Parts** worksheet, add a formula to cell B3 that uses the range A7:H14 to look up the part number entered in cell B1 and then return the corresponding value from the field entered in cell B2.
- Save the workbook.
- Open the **ExcelExpert\_3-2\_results** workbook. Compare the two workbooks to check your work, and then close the open workbooks.